

Hugh Sexey CE Middle School

English Department

Gina D’Auria

Composition/Style

Vocabulary

Spelling

Punctuation

Grammar

[KEY SKILLS IN KS3 WRITING]

Year 7 Writing	NAHT Key Skill	Emerging/Developing	Secure	Mastering
Composition and style	Use the appropriate structure, conventions and vocabulary for both formal and informal communication to familiar and unfamiliar audiences (including: <i>newspapers, monologues, leaflets</i>).	I can show some awareness of writing for a purpose and audience with some appropriate vocabulary choices. My writing is beginning to be adapted for specific audiences and purposes. I make simple connections between ideas and events, sometimes in a relevant order (Emerging). I attempt to organise my writing by using paragraphing to sequence events and ideas.	The purpose of my writing is clear; my writing is adapted for a specific audience. My writing is well-organised with consistent and accurate use of paragraphs for a variety of purposes. I use connectives to link ideas.	I purposefully select register and style to create specific effects on the reader. Purpose and audience are clear and consistently maintained. My writing is organised independently and is cohesive; paragraphing is clear and well-developed with thoughtful links between and within paragraphs. I have selected well-chosen connectives to link ideas. My ideas are effectively structured to impact on the text's meaning. I am starting to consider different viewpoints and opinions that skilfully engage and persuade the reader.
Composition and style	Use Standard English where appropriate.	I can show some awareness of, and use of Standard English, but I am not always consistent in its use.	I can identify when it is appropriate to use Standard English and I use it consistently.	I can effectively choose when to use Standard and non-Standard English in a consistent and appropriate fashion.
Grammar; language choice; formality and tone				
Grammar	Accurate use of past and present tense.	My use of past and present tense are not always consistent in my writing – I might start in the past tense, but then revert to the present tense without realising it. Although I can identify first, second and third person, I am not always consistent in applying it to my writing.	I am consistent in my use of past and present tense. I am consistent in my choice and use of first, second or third person.	I can effectively move from present to past tense within a piece of writing to show shifts in time. I can effectively show different perspectives within a story by changing the person narrative. My narrative choices are always consistent and accurate.
Tense and person	Accurate use of first, second or third person.			
Grammar	Identify, define and accurately use the following terminology in a range of writing: <i>verb types, noun types, determiners, adjectives, adverbs, prepositions, pronouns, antonyms, homophones, synonyms, active and passive voice</i> .	I can, with support, identify different types of words within a text and then transfer this knowledge, not always accurately, into my writing. I still confuse my use of homophones and do not use the techniques required for an effective piece of descriptive writing or other text types.	I can identify different types of words within a text and then transfer this knowledge into my writing. I generally use the correct homophones and use the techniques required for an effective piece of descriptive writing or other text types.	I can confidently identify different types of words within a text and then effectively transfer this knowledge into my writing. My use of homophones is always correct and I confidently and purposefully use the full range of techniques required for an effective piece of writing, no matter what the purpose or audience.
Terminology				
Punctuation	Identify, define and accurately use a range of punctuation, including: <i>question marks, exclamation marks, commas to separate clauses, apostrophes for singular possession, apostrophes for plural possession</i> .	I sometimes use basic punctuation, but not always with accuracy (Emerging). I use basic punctuation correctly most of the time (Developing).	I use a range of punctuation, including speech marks, colons and semi-colons, with accuracy.	I use the full range of punctuation accurately and for effect.
Composition and style	Identify, define and accurately use the following terminology: <i>main clause, subordinate clause, conjunctions, relative clauses, declarative sentences, interrogative sentences, exclamatory sentences; imperative sentences</i> .	Most of my sentences are written accurately. I sometimes vary my use of sentence types and openers.	My sentences types and structures are varied, sometimes for effect.	I purposefully use a range of sentences for various effects on the reader and to affect meaning. I use an imaginative range of sentence openers to engage the reader.
Sentence structures; grammar				
Proofreading Spelling, punctuation and grammar	Actively proofread work, editing and improving errors in spelling, punctuation and grammar.	I do not always notice the mistakes I have made when proofreading. I usually spell common words correctly (Emerging). Some complex words are spelt correctly.	I am usually able to identify and correct errors in my work when proofreading. I usually spell more complex and irregular words correctly.	I always proofread and am nearly always able to identify and correct errors to ensure that my writing is accurate. My spelling is nearly always flawless.
Use a range of figurative language and poetic techniques	Use a range of effective language techniques to create specific effects in writing <i>including persuasive techniques, poetic devices and figurative language</i> .	I can make some/a range vocabulary choices for effect on the reader. I sometimes use language techniques to have an effect on the reader.	I can select appropriate vocabulary and techniques, which I have chosen to have an effect on the reader. My writing is imaginative and sustains the reader's interest.	I purposefully select vocabulary and style to create specific effects on the reader. My vocabulary and technique choices are well-chosen, effective and apt. My writing is creative and engaging.

Year 8 Writing	NAHT Key Skill	Developing	Secure	Mastering
Composition and style	Use the appropriate structure, conventions and vocabulary for both formal and informal communication to familiar and unfamiliar audiences (including: <i>letter writing, persuasive texts, leaflets, web pages, newspapers, soliloquys, advertisements, play scripts</i>).	The purpose of my writing is clear; my writing is adapted for a specific audience. My writing is well-organised with consistent and accurate use of paragraphs for a variety of purposes. I use connectives to link ideas.	I purposefully select register and style to create specific effects on the reader. Purpose and audience are clear and consistently maintained. My writing is organised independently and is cohesive; paragraphing is clear and well-developed with thoughtful links between and within paragraphs. I have selected well-chosen connectives to link ideas. My ideas are effectively structured to impact on the text's meaning. I am starting to consider different viewpoints and opinions that skilfully engage and persuade the reader.	My writing in a variety of forms is creative, engaging and provokes the reader. My vocabulary, register and style are used purposefully to convey meaning and purpose. My writing is sophisticated and I can convincingly adapt to different styles including irony, parody and satire, which contribute to a distinctive voice. My ideas are structured with sophistication and professionalism to provoke and challenge the reader. Different opinions are considered and counter-arguments are developed. I make thoughtful links between and within paragraphs.
Composition and style	Use Standard English where appropriate.	I can identify when it is appropriate to use Standard English and I use it consistently.	I can effectively choose when to use Standard and non-Standard English in a consistent and appropriate fashion.	I skilfully select the appropriate register to suit purpose and audience. I make conscious decisions about my use of Standard English to convey characteristics and viewpoints.
Grammar; language choice; formality and tone				
Grammar	Accurate use of past and present tense.	I am consistent in my use of past and present tense. I am consistent in my choice and use of first, second or third person.	I can effectively move from present to past tense within a piece of writing to show shifts in time. I can effectively show different perspectives within a story by changing the person narrative. My narrative choices are always consistent and accurate.	I am able to use different tenses and narratives with sophistication to show shifts in time and perspective. My choices help to shape the reader's viewpoints and opinions on specific events, ideas and characters.
Tense and person	Accurate use of first, second or third person.			
Grammar	Identify, define and accurately use the following terminology in a range of writing: <i>verb phrases, noun phrases, adverbial phrases, comparative adjectives, superlative adjectives</i> .	I can identify different types of words within a text and then transfer this knowledge into my writing. I generally use the correct homophones and use the techniques required for an effective piece of descriptive writing or other text types.	I can confidently identify different types of words within a text and then effectively transfer this knowledge into my writing. My use of homophones is always correct and I confidently and purposefully use the full range of techniques required for an effective piece of writing, no matter what the purpose or audience.	My use of and identification of subject terminology is sophisticated and effective; I make conscious choices to shape meaning, purpose and viewpoint. I am always accurate in my definitions and use of these techniques.
Terminology				
Punctuation	Identify, define and accurately use the full range of punctuation, including: <i>brackets for parenthesis, speech punctuation, colons and semi-colons</i> .	I use a range of punctuation, including speech marks, colons and semi-colons, with accuracy.	I use the full range of punctuation accurately and for effect.	I confidently, imaginatively and accurately use the full range of punctuation to shape meaning and create specific and sophisticated effects on the reader.
Composition and style	Identify, define and accurately use the following terminology: <i>subordinate clauses at the starts of sentences, embedded subordinate clauses, adjective sentence starters, adverb sentence starters</i> .	My sentences types and structures are varied, sometimes for effect.	I purposefully use a range of sentences for various effects on the reader and to affect meaning. I use an imaginative range of sentence openers to engage the reader.	My use of a range of sentence structures and openers is imaginative and creates subtle effects on the overall meaning, as well as on the reader.
Sentence structures; grammar				
Proofreading	Actively proofread work, editing and improving errors in spelling, punctuation and grammar.	I am usually able to identify and correct errors in my work when proofreading. I usually spell more complex and irregular words correctly.	I always proofread and am nearly always able to identify and correct errors to ensure that my writing is accurate. My spelling is nearly always flawless.	I routinely proofread my work to ensure it is always accurate. My spelling is virtually flawless.
Spelling, punctuation and grammar				
Use a wide range of figurative language and poetic techniques	Use a range of effective language techniques to create specific effects in writing <i>including persuasive techniques, poetic devices and figurative language</i> .	I can select appropriate vocabulary and techniques, which I have chosen to have an effect on the reader. My writing is imaginative and sustains the reader's interest.	I purposefully select vocabulary and style to create specific effects on the reader. My vocabulary and technique choices are well-chosen, effective and apt. My writing is creative and engaging.	My vocabulary choices are sophisticated, creative and highly effective; I make my choices of a full range of techniques in order to create specific effects. My style is sophisticated and mature, and always engages the reader.